

## Oscoda County District Library Board

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### OFFICIAL MINUTES

April 10, 2023

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, MARCH 13, 2023 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:04 p.m.

Members Present: Stenzel, McCauley, Benefiel, and Shumaker.

Member Absent: None

Others Present: Amy Knepp and 2 guests

The Pledge of Allegiance was recited.

#### Approval of Agenda

McCauley/Benefiel Motion to approve the agenda for March 13, 2023.

4 Ayes : 0 Nays. **Motion Carried.**

**Public Comment** None

#### Minutes

Minutes from the February 13, 2023 meeting stand approved as presented.

#### Appointment **Denise Rooker**

Ms. Rooker was introduced as a possible candidate to fill the vacant Comins Township trustee position.

An explanation of the responsibilities of a trustee along with an overview of the Strategic Plan was provided.

#### Old Business

##### **2023-2024 Meeting Dates**

The Board reviewed the 2023-2024 meeting dates.

Shumaker/Benefiel Motion to approve the 2023-2024 meeting dates as presented.

4 Ayes : 0 Nays. **Motion Carried.**

A date needs to be set for the Summer Cookout.

### **Millage Collection Report**

No deposit has been made this month.

### **Website**

Director Knepp said the new Ploud website is easy to edit. Wyatt continues to add information. The domain name may change in the future. For now, the existing name will continue to be used.

### **2023-2024 Budget**

Director Knepp asked the Board to review proposed salaries for the upcoming year. She would like to construct the budget starting with salaries and then she can plug in amounts for the other accounts rather than preparing the budget the other way around. The Board proposed a 3% increase. It can be adjusted up or down once the first draft of the budget is presented.

Director Knepp would like the Board to consider the following:

- Wage caps
- Review of job descriptions
- Director's retirement

### **New Business**

None

### **Budget Report**

#### **Review of Budget**

The Board reviewed the budget.

#### **Review of Transmittals**

The transmittals will be presented at the April 2023 meeting.

#### **Approval of Bills**

McCauley/Benefiel Motion to approve the payment of bills in the amount of \$6,335.94.

#### **Roll Call:**

Benefiel: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

### **Correspondence**

None

**Board Member Comment**

Vice President McCauley asked if the Library of Things information is posted on Facebook. He feels this would be a great way to promote the collection.

Treasurer Benefiel spoke about the gaming group. Director Knepp provided books to the group on cartography and storytelling and they are being used. There is much laughter and fun happening during the time the group is meeting.

**Director’s Report**

Director Knepp said there are two more weeks of Prime Time. Seven families are regularly attending.

March is Reading Month. There are 40 participants in the Library’s program – ages 1-15. 1,217 points have been accumulated thus far.

Seeing no further business, the meeting was adjourned at 5:58 p.m.

The next regular meeting will be held April 10, 2023 at 5:00 p.m. at the **Fairview Branch** of the Oscoda County District Library.

*Signature on file* \_\_\_\_\_  
Dawn Stenzel, President  
Oscoda County District Library Board

*Signature on file* \_\_\_\_\_  
Deb Shumaker, Secretary  
Oscoda County District Library Board